



CHILDREN'S EDUCATION SOCIETY (Regd.)

THE OXFORD DENTAL COLLEGE

(Recognized by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Sciences, Karnataka & Recognised by Dental Council of India, New Delhi)

Bommanahalli, Hosur Road, Bangalore - 560 068.

Ph: 080-61754680 Fax : 080 - 61754693E-mail:deandirectortodc@gmail.com

Website: www.theoxford.edu

Ref No:TODC/082-A/2022-23

Date: 08.07.2022

### Order

By the direction of the Governing body, undersigned is pleased to reconstitute Internal Quality Assurance Cell (IQAC) for the 2022-23. The cell shall report the work and activities of the cell once in three months, minimum four times in an academic year to the Governing body. These orders will come in to force from the day of issue of orders and they will be on same until further orders are issued. Following is the constitution of IQAC

Sl No.	Name of Member	Designation	Role
1	Dr Pradeep Raju	Dean and Director	Chairperson
2	Mr Shivabasavaiah	Director - Skill Development Center	Member -Management Representative
3	Dr.Laxmikanth SM	Head, Dept.of Orthodontics	Member -Teaching Faculty Representative
4	Mr. Siddaramu	Office Manager	Member - Non-Teaching Faculty Representative
5	Dr. Neha	Student Council President	Member - UG Female Student Representative
6	Dr. Sheikh Abdul Samad	Student Council Vice-President	Member - UG Male Student Representative
7	Dr. Varun	Student Council Secretary	Member - PG Male Student Representative
8	Dr.Nagatulasi	Student Council Treasurer	Member - PG Female Student member Representative
9	Dr.Lipi	Alumni	Member - Alumni Representative
10	Mr. Prakash Mrs. Ambika S N	Parent (of Male) Parent (of Female)	Member -Parent Representative
11	Mr. Muneesh	Industry	Member - Industry Representative
12	Dr. Raghunandan Chunduri	Professor	Member - Coordinator
13	Dr. Leeky Mohanty	Professor and Head	Member - Joint Coordinator
14	Dr. Deepa Jayashankar	Professor	Member - Joint Coordinator

Dean and Director, Chairperson IQAC

Dean and Director

The Oxford Dental College, Bommanahalli  
Hosur Road Bangalore - 560 068

Copy to:

1. Chairman and Vice Chairman
2. Committee Members
3. All the HOD's
4. IQAC File



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Website: www.theoxford.edu

Ref No:TODC/014-A/2022-23

Date: 24.03.2023

### Order

By the direction of the Governing body, undersigned is pleased to reconstitute Internal Quality Assurance Cell (IQAC) for the 2022-23. The cell shall report the work and activities of the cell once in three months, minimum four times in an academic year to the Governing body. These orders will come in to force from the day of issue of orders and they will be on same until further orders are issued. Following is the constitution of IQAC

Sl No.	Name of Member	Designation	Role
1	Dr Priya Subramaniam	Principal	Chairperson
2	Mr Shivabasavaiah	Director - Skill Development Center	Member -Management Representative
3	Dr.Laxmikanth SM	Head, Dept. of Orthodontics	Member -Teaching Faculty Representative
4	Mr. Siddaramu	Office Manager	Member – Non-Teaching Faculty Representative
5	Dr. Neha	Student Council President	Member – UG Female Student Representative
6	Dr. Sheikh Abdul Samad	Student Council Vice-President	Member – UG Male Student Representative
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12	Dr. Raghunandan Chunduri	Professor	Member – Coordinator
13	Dr. Leeky Mohanty	Professor and Head	Member - Joint Coordinator
14	Dr. Deepa Jayashankar	Professor	Member – Joint Coordinator

Copy to:

1. Chairman and Vice Chairman
2. Committee Members
3. All the HOD's
4. IQAC File

Principal and Chairperson IQAC

**PRINCIPAL**  
The Oxford Dental College  
Bommanahalli, Hosur Road,  
Bangalore - 560 068.



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Website: www.theoxford.edu

Ref No: TODC/IQAC/MOM/2022- 2023/01

Date: 8-07-2022

### Internal Quality Assurance Cell

### Proceedings of the IQAC meeting held on 8-7-2022

The 1st meeting for the year 2022-23 of IQAC was held on 8-07-2022 by 11.00 am at Board Room of the college.

#### Agenda:

1. Re constitution of IQAC as per new guideline
2. Proposed plan of action for academics in the year 2022-23.

#### Members present

SL NO.	NAME OF THE MEMBER	DESIGNATION	ROLE	Signature
1.	Dr. A.R. Pradeep	Dean & Director	Chairperson	
2.	Mr. Shivabasavaiah	Director- skill development centre	Member- Management Representative	
3.	Dr. Laxmikanth SM	Head, Dept of Orthodontics	Member-Teaching Faculty Representative	
4.	Mr. Siddaramu	Office Manager	Member- Non-Teaching Faculty Representative	
5.	Dr. Neha	Student Council President	Member- UG Female Student Representative	
6.	Dr. Sheikh Abdul Samad	Student Council Vice President	Member- UG Male Student Representative	
7.	Dr. Varun	Student Council Secretary	Member- PG male Student Representative	
8.	Dr. Nagatulasi	Student Council Treasurer	Member- PG Female Student Representative	
9.	Dr. Lipi	Alumni	Member-Alumni Representative	
10.	Mr. Prakash Mrs. Ambika S N	Parent (of Male) Parent (of Female)	Member- Parent Representative	
11.	Mr. Muneesh	Industry	Member- Industry Representative	

Dean and Director

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Website: www.theoxford.edu

12.	Dr. Raghunandan Chunduri	Professor	Member- Coordinator	CR
13.	Dr. LeekyMohanty	Professor & HOD	Member- Joint Coordinator	Amolek
14.	Dr. Deepa Jayashankar	Professor	Member- Joint Coordinator	Dr

IQAC coordinator welcomed all the members present.

**Agenda: 1**

- ✓ The IQAC Committee was re-constituted as per new guidelines and following are the members of the Committee.

**Resolution**

- ✓ The Members present in the meeting agreed for the decision of the committee.

**Composition of the IQAC**

SL NO.	NAME OF THE MEMBER	DESIGNATION	ROLE
1.	Dr. A.R. Pradeep	Dean & Director	Chairperson
2.	Mr. Shivabasavaiah	Director- skill development centre	Member- Management Representative
3.	Dr. Laxmikanth SM	Head. Dept of Orthodontics	Member-Teaching Faculty Representative
4.	Mr. Siddaramu	Office Manager	Member- Non-Teaching Faculty Representative
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12.	Dr. Raghunandan Chunduri	Professor	Member- Coordinator
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Ph: 080-61754680 Fax: 080-61754693 E-mail: dean@oxforddentalcollege.com

Website: www.theoxford.edu

**Agenda-2: The proposed plan of action for the year 2022-23**

- Attainment of new innovative teaching learning pedagogies like e learning and e resources.
- Fostering of research culture among faculties.
- Enhancement in the quality and number of publications.
- To strengthen the feedback mechanism.
- To organize various faculty development programs, add on courses, value added courses, etc.

**Resolutions:**

- It is resolved that, the committee members appreciated the plan of actions put forward by the IQAC team of TODC. They further suggested that all the proposed plan of action should be taken up by all concerned departments.
- The committee members further suggested that the implementation status of the same should be presented in the upcoming IQAC meetings.

Meeting concluded with vote of thanks by IQAC coordinator.

*Copy to:*

- 1.The Chairman
- 2.GC members
- 3.All HODs

Chairperson IQAC

Dean and Director

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Bommanahalli, Hosur Road, Bangalore - 560 068

Ph: 080-61754680 Fax: 080 - 61754693E-mail:deandirector@todd@gmail.com

Website: www.theoxford.edu

Ref No: TODC/IQAC/MOM/2022- 2023/02

Date: 3-11-2022

**Proceedings of the IQAC meeting held on 03-11-2022**

The 2nd meeting for the year 2022-23 of IQAC was held on 03-11-2022 by 11.00 am at Board Room of the college.

**Agenda:**

1. Review of action taken on the proceedings of the previous meeting held on 8-07-2022
2. Review of research, extension activities.
3. Review of Co-Curricular activities and students support facilities.
4. Review of Action taken in terms of institutional values and Best Practices.

**Members present:**

SL NO.	NAME OF THE MEMBER	DESIGNATION	ROLE	Signature
1.	Dr. A.R. Pradeep	Dean & Director	Chairperson	
2.	Mr. Shivabasavaiah	Director- skill development centre	Member- Management Representative	
3.	Dr. Laxmikanth SM	Head. Dept of Orthodontics	Member-Teaching Faculty Representative	
4.	Mr. Siddaramu	Office Manager	Member- Non-Teaching Faculty Representative	
5.	Dr. Neha	Student Council President	Member- UG Female Student Representative	
6.	Dr. Sheikh Abdul Samad	Student Council Vice President	Member- UG Male Student Representative	
7.	Dr. Varun	Student Council Secretary	Member- PG Female Student Representative	
8.	Dr. Nagatulasi	Student Council Treasurer	Member- PG Female Student Representative	
9.	Dr. Lipi	Alumni	Member- Alumni Representative	
10.	Mr. Prakash Mrs. Ambika S N	Parent (of Male) Parent (of Female)	Member Parent Representative	

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11.	Mr. Muneesh	Industry	Member- Industry Representative	
12.	Dr. Raghunandan Chunduri	Professor	Member- Coordinator	
13.	Dr. Leeky Mohanty	Professor & HOD	Member- Joint Coordinator	
14.	Dr. Deepa Jayashankar	Professor	Member- Joint Coordinator	

- At the outset IQAC Co-Ordinator welcomed the Chairman and members of IQAC
- Agenda wise review conducted by the Chairman and following are the points discussed and decision taken.

**Agenda: -1**

- The minutes of previous IQAC meeting held on 8-07-2022 was read .

**Resolution:**

- The committee members approved the Minutes of meeting.

**Agenda: -2**

- Review of Research and Extension Activities.
- Decided to encourage faculties to publish research papers in UGC care list and to present papers in National/International Conference.
- Decided to encourage students to participate in the online webinars held by various institutions.

**Resolution:**

- It is resolved that the committee members uploaded the initiation taken to strengthen the research activities.

**Agenda: -3**

- Review of Co-Curricular activities and students support facilities.
- Informed to conduct online coaching classes for competitive examinations and capability enhancement programs.
- Decided to collect application from students to avail scholarships from institutions and other government departments.

**Resolution:**

- The committee members welcomed the action suggested for improving the extension facilities to the students.

**Agenda: -4**

- Review of Action taken in terms of Institutional Values and Best Practices.
- Decided to hold gender equity promotion programs during the year.

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- To initiate action to make the campus eco-friendly-to plant a greater number of trees, to make paperless office and to install LED bulbs.
- Decided to have following two Best Practices during 2022-23:
  - ❖ Incorporation of social outreach programmes featuring role plays, in person education, to dispel myths among general public in various centres like Central Jail, Jayadeva Hospital, mobile clinic visits and school outreach programmes.
  - ❖ Adoption of various state of the art technologies like in-house aligner treatment, platelet rich fibrin therapy and virtual reality (VR) devices in patient treatment and education

**Resolution:**

- It is resolved that the committee members commented on the various programs undertaken to enhance the quality of the institutional practices.

Meeting concluded with vote of thanks by IQAC coordinator.

Copy to:

- 1.The Chairman
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- 3.All HODs

Chairperson IQAC

Dean and Director

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Ref No: TODC/IQAC/MOM/2022- 2023/03

Date: 11-01-2023

**Proceedings of Internal Quality Assurance Cell**

The 3rd meeting for the year 2022-23 of IQAC was held on 11-1-2023 By 11.00 am at Board Room of the college.

**Agenda:**

1. Review of MOU's/ Linkages/ collaborative activities.
2. Review of physical facilities and academic support facilities.
3. Conducting Parent- teachers' meet and review of mentoring system.

**Members present:**

SL NO.	NAME OF THE MEMBER	DESIGNATION	ROLE	SIGNATURE
1.	Dr. A.R. Pradeep	Dean & Director	Chairperson	
2.	Mr. Shivabasavaiah	Director- skill development centre	Member- Management Representative	
3.	Dr. Laxmikanth SM	Head. Dept of Orthodontics	Member-Teaching Faculty Representative	
4.	Mr. Siddaramu	Office Manager	Member- Non-Teaching Faculty Representative	
5.	Dr. Neha	Student Council President	Member- UG Female Student Representative	
6.	Dr. Sheikh Abdul Samad	Student Council Vice President	Member- UG Male Student Representative	
7.	Dr. Varun	Student Council Secretary	Member- PG Female Student Representative	
8.	Dr. Nagatulasi	Student Council Treasurer	Member- PG Female Student Representative	
9.	Dr. Lipi	Alumni	Member-Alumni Representative	
10.	Mr. Prakash Mrs. Ambika S N	Parent (of Male) Parent (of Female)	Member- Parent Representative	
11.	Mr. Muneesh	Industry	Member- Industry	

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Website: www.theoxford.edu

			Representative	
12.	Dr. Raghunandan Chunduri	Professor	Member-Coordinator	
13.	Dr. Leeky Mohanty	Professor & HOD	Member- Joint Coordinator	
14.	Dr. Deepa Jayashankar	Professor	Member- Joint Coordinator	

At the outset IQAC Co-Ordinator welcomed the Chairman and members of IQAC.

The committee members discussed issues as per agenda and following are the decision taken

**Agenda: -1 Review of MoU's/ Linkages/ collaborative activities.**

- The institution signed 15 MOU with organizations during the year for Internship, on the job training, project work, sharing of research facilities, Students and Faculty Exchange, Sharing of Facility etc.

**Resolution:**

- The committee members reviewed all the MOUs and approved the same

**Agenda: -2 Review of physical facilities and academic support facilities.**

- It is observed that all 6 classrooms, 5 laboratories and 9 seminar halls are Wi-Fi/ LAN Connected and having ICT facilities.
- The library is having LIB Software with 9.5.0 Limited version and provided with 7019 books and 2676 titles.
- Library is also equipped with 71 international journals and 12 Indian journals.
- The institution is having 260 MBPS bandwidth which is presently sufficient for the functioning.

**Resolution:**

- The committee members appreciated the physical and academic support facilities extended to the students of TODC.

**Agenda: -3 Conducting Parent- teachers' meet and review of mentoring system.**

- The Chairperson asked the committee chairman to conduct to regular parent-teacher meetings and to submit the reports.
- The committee reviewed functioning of mentor mentee system, the chairman IQAC informed all the mentors to keep individual student wise CPA cards and to produce sample filled in cards during next meeting

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Ph: 080-61754680 Fax: 080-61754693 E-mail: dean@director@oxd.ac@gmail.com

Website: www.theoxford.edu

**Resolution:**

- The committee members welcomed the decision of conducting the parent teacher meeting.

Meeting concluded with vote of thanks by IQAC coordinator.

Copy to:

1. The Chairman
2. GC members
3. All HODs

Chairperson IQAC

Dean and Director  
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Website: www.theoxford.edu

Ref No: TODC/IQAC/MOM/2022- 2023/04

Date: 24-03-2023

### Proceedings of Internal Quality Assurance Cell

The 4th and final meeting of the year 2022-23 of IQAC was held on 24 -03-2023 at 11.00 am at Board Room of the college.

#### Agenda:

1. Re constitution of IQAC.
2. Significant contributions
3. Review of Annual Quality Assurance Report for the year 2022-23.

#### Members present:

SL NO.	NAME OF THE MEMBER	DESIGNATION	ROLE	SIGNATURE
1.	Dr. Priya Subramaniam	Principal	Chairperson	
2.	Mr. Shivabasavaiah	Director- skill development centre	Member- Management Representative	
3.	Dr. Laxmikanth SM	Head. Dept of Orthodontics	Member-Teaching Faculty Representative	
4.	Mr. Siddaramu	Office Manager	Member- Non-Teaching Faculty Representative	
5.	Dr. Neha	Student Council President	Member- UG Female Student Representative	
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			Representative	
12.	Dr. Raghunandan Chunduri	Professor	Member- Coordinator	
13.	Dr. Leeky Mohanty	Professor and HOD	Member- Joint Coordinator	
14.	Dr. Deepa Jayashankar	Professor	Member- Joint Coordinator	

At the outset IQAC Co-Ordinator welcomed the Chairman and members of IQAC.

Following are the decisions taken.

**Agenda: -1 Reconstitution of IQAC**

- The IQAC Committee was reconstituted and following are the members of the committee.

**Resolution**

- The members present in the meeting agreed for the decision of the committee.

**Composition of the IQAC**

SL NO.	NAME OF THE MEMBER	DESIGNATION	ROLE
1.	Dr. Priya Subramaniam	Principal	Chairperson
2.	Mr. Shivabasavaiah	Director- skill development centre	Member- Management Representative
3.	Dr. Laxmikanth SM	Head. Dept of Orthodontics	Member- Teaching Faculty Representative
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13.	Dr. Leeky Mohanty	Professor and HOD	Member- Joint Coordinator
14.	Dr. Deepa Jayashankar	Professor	Member- Joint Coordinator

**Agenda: -2 Significant contributions**

- Enhancement in the research culture among the faculty and students was appreciated as it has resulted in 83 publications in high quality indexed journals.
- Adoption of innovative teaching methods - Integrated Logistics Management System (ILMS) like Juno .
- Feedback collected from all stakeholders were reviewed.
- Faculty development programs have enhanced the knowledge and skills.

**Resolution**

- The committee members expressed their satisfaction towards the contribution made by the various committees.

**Agenda: -3 Review of AQAR 2022-2023**

- IQAC reviewed AQAR for 2022-23 and following are the activities conducted by different committees as per the suggestions of IQAC.

**Resolution**

- The IQAC reviewed the total Annual Quality Assurance Report for the year 2022-23 and approval was given to place before the governing council.

**IQAC chairman briefed the following initiatives taken and activities conducted by the institution during 2022-23.**

- Value added courses conducted-18
- Total number of permanent faculty- 116
- Ph.Ds awarded during the year- 01.
- Research Publications in the Journals notified on UGC care list-104
- No. Seminars/ workshops attended by faculty-02
- Extension activities conducted during the year 22-23 -38
- Students benefitted by guidance for competitive examinations and career counselling - 754
- 20 and 4- professional development / administrative training programmes organized by the college for teaching and non- teaching staffs respectively.
- BDS Result- total pass percentage is-86%

  
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Ph: 080-61754680 Fax: 080-61754693 E-mail: oxfordcollege@rediffmail.com

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- MDS Result- total pass percentage is - 100%

Meeting concluded with vote of thanks by IQAC coordinator.

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- 1.The Chairman
- 2.GC members
- 3.All HODs

Chairperson IQAC


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**ACTION TAKEN REPORT OF FIRST IQAC MEETINGS (2022-23)**

Sl. No	Points Discussed	Resolution	Action Taken	Status
1	Attainment of new innovative teaching learning pedagogies like e learning and e resources.	Introduction of micro teaching, Flip learning	Faculties are informed to introduce the same	Ongoing
2	Fostering of research culture among faculties.	To augment research culture	Conduct series of awareness through expert lectures to inculcate research practices	Faculties are writing proposals to different agencies and students are applying for ICMR and University projects
3	Enhancement in the quality and number of publications.	Instructed to publish in standard, indexed journals and avoid fake journals	Faculties have identified different journals and uploaded their manuscripts	Ongoing
4	To strengthen the feedback mechanism.	Analysing feedback from stake holders	Strategies are discussed with committee members	Ongoing
5	To organize various faculty development programs, add on courses, value added courses, etc.	Implementation of various programs as per the points discussed	Adequate number of programs are being conducted.	Ongoing

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3. All HODs

  
 Dean and Director  
 The Oxford Dental College, Bommasandra  
 Hosur Road Bengaluru - 560 068

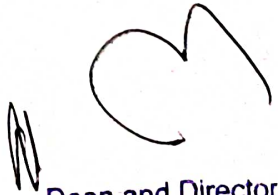


**ACTION TAKEN REPORT OF SECOND IQAC MEETINGS (2022-23)**

Sl. No	Points Discussed	Resolution	Action Taken	Status
1	Research, extension activities.	Decided to encourage faculties to publish research papers in UGC care list and to present papers in National/International Conference.	Initiation taken to strengthen the research activities that resulted in increased number of publications.	Ongoing
2	Curricular activities and students support facilities.	Decided to encourage students to participate in the online webinars held by various institutions.	Faculties are instructed to conduct online coaching classes for competitive examinations and capability enhancement programs.	Ongoing
3	Institutional values and Best Practices.	Planned to conduct more advanced programs to improve the quality of life of patients	Adoption of various state of the art technologies like in-house aligner treatment, platelet rich fibrin therapy and virtual reality (VR) devices in patient treatment and education	Achieved

**Copy to:**

1. The Chairman
2. Governing Council members
3. All HODs


  
**Dean and Director**  
 The Oxford Dental College, Bommaru -  
 Hosur Road Bengaluru - 560 015

**ACTION TAKEN REPORT OF THIRD IQAC MEETINGS (2022-23)**

Sl. No	Points Discussed	Resolution	Action Taken	Status
1	Review of MOU's/ Linkages/ collaborative activities.	Committee members to review the MOUs and approve the same	The institution signed 15 MOU with organizations during the year for Internship, on the-job training, project work, sharing of research facilities, Students and Faculty Exchange, Sharing of Facility etc.	Achieved
2	Review of physical facilities and academic support facilities.	The respective committee members were advised to report the physical and academic support facilities extended to the students of TODC.	Classrooms, Laboratories and Seminar rooms were connected with Wi-Fi. LAN and ICT facilities. LIB Software with 9.5.0 Limited version was installed	Achieved
3	Conducting Parent- teachers' meet and review of mentoring system.	The committee decided to conduct regular parent-teacher meetings and to submit the reports.	The meetings are conducted as per schedule	Ongoing

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**Deen and Director**  
The Oxford Dental College, Bommanahalli  
Hosur Road Bengaluru - 560 068

**ACTION TAKEN REPORT OF FOURTH IQAC MEETINGS (2022-23)**

Sl. No	Points Discussed	Resolution	Action Taken	Status
1	Re constitution of IQAC.	Members were invited to reframe the IQAC	The IQAC Committee was reconstituted.	Achieved
2	Significant contributions	To highlight all the major achievements	15 FDP, 38 Community Extension activities, 104 scientific publications were reported to be done	Achieved
3	Review of Annual Quality Assurance Report for the year 2022-23	To conduct criteria wise review meetings to familiarize with accreditation norms and foster the submission process.	Actions initiated	Ongoing

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3. All HODs

  
**PRINCIPAL**  
**The Oxford Dental College**  
**Bommanahalli, Hosur Road,**  
**Bangalore - 560 068.**